

NMD United Board of Directors Meeting
February 21, 2018
7:00 PM - EST
Minutes



Location	Video/Internet Google Hangout
Attendance	Emily Wolinsky (E.W.), <i>President</i> T.K. Small (T.K.S.), <i>Vice President & Treasurer</i> Kendra Scalia (K.S.), <i>Secretary</i> Dan Darkow (D.D.), <i>Board Member</i> Lorinda Gonzalez (L.G.), <i>Board Member</i> Andraea LaVant (A.L.), <i>Board Member</i> Maria Sotnikova (M.S.), <i>Board Member</i> Jason Tweed (J.T.), <i>Board Member (Not Present)</i>
Call To Order	E.W. called the meeting to order at 7:00 p.m.
Adopt Minutes	T.K.S. moved to adopt December 20, 2017 minutes. D.D. seconded motion. Approved.
Announcements	L.G. will need to leave meeting early and requests Board to move New Business Milbank Foundation Grant to beginning of agenda. A.L. requested e-mail access, as password expired. K.S. will reset e-mail password. E.W. announced Stop EVV and Diaphragm Pacing Virtual University sessions upcoming. E.W. announced LwMD Book Club.
President's Report	E.W. provided session on how to use Activity Tracker, urges Board members to track board and organizational activities. E.W. discussed post office box fees. T.K.S. will coordinate reimbursement. L.G. mentions address must be registered with the IRS and State. L.G. will assist with address changes.
Vice President/ Treasurer's Report	T.K.S. announced healthy financial status of organization. K.S. asks if there are fees to move funds between bank and PayPal accounts. T.K.S. will check into fees. T.K.S. requests ALEF budget information 2016-18. T.K.S. discussed accountant's work, estimates full update by next meeting.
Secretary's Report	K.S. provided updates on website and social media accounts. K.S. announces Instagram, Twitter and Pinterest accounts are being managed by Brooklyn Marx. K.S. gave Brooklyn access to organization's Later.com account with memes to be used.

Chapter Updates	<p>M.S. stated no Atlanta GA Chapter meeting in some months. Potential Austin TX Chapter meet-up in March. E.W. asked L.G. to create FL Chapter event. L.G. will coordinate with other members in the area. E.W. asked D.D. to create Ohio Chapter event. D.D. will coordinate with other members in the area. E.W. asked A.L. to create DC Chapter event. A.L. explained DC disability community and various meet-ups that already exist. Potential event around electronic visit verification information. T.K.S. will talk to Dan Florio to lead a NYC Chapter event. M.S. will follow up with Chapter leaders listed on website to get update for next meeting. K.S. requested Chapter meeting photos uploaded to DropBox.</p>
Current Projects	<p>K.S. updated Daily Resource project. K.S. requests support for March on Intersectionality and Disability. A.L. will assist with providing resources. K.S. states April is Community Advocacy and May is Emergency Preparedness. K.S. plans to end Daily Resource at that time and then produce searchable website with all resources. E.W. discusses that social media accounts need to be managed after Daily Resource ends.</p> <p>K.S. reviewed 2018 ALEF Committee activities.</p> <p>E.W. announced first corporate donation. E.W. discussed Share the Love Valentine's Day fundraiser and birthday fundraisers by LwMD members. M.S. announced birthday fundraiser she's starting in two weeks. Discussion about NMD United's June 2 birthday fundraiser.</p> <p>E.W. discussed three brochure concepts provided by contractor. Discussion regarding brochure options. A.L. will work with contractor to modify chosen design, choose photos and maximize content space.</p>
Old Business	<p>E.W. discussed holding off on FY 2017 Annual Report. E.W. stated FY 2018 Annual Report will be collated as the year progresses.</p> <p>K.S. stated that all Board activities are public information. Discussion regarding publishing Board Minutes, 990s and Bylaws on website. T.K.S. moved to table discussion. D.D. seconded. Approved.</p> <p>E.W. completed New Board Member Orientation with D.D.</p> <p>E.W. discussed annual Top Contributor Award. E.W. moved to recognize Karen Landis as 2017 Top Contributor Award. K.S. seconded. Approved. E.W. to ask J.T. to present plaque designs and costs at next meeting.</p> <p>E.W. provided overview of ideas related to Smith's Showcase website in memory of former Board Member Greg Smith. K.S. mentioned December 2017 Daily Resource is a listing of potential members to include. K.S. will coordinate with volunteer to reach out to December Daily Resource members.</p>
New Business	<p><i>(Presented at beginning of meeting)</i> L.G. discusses Milbank Foundation Grant to fund ALEF Grant program in the area of capacity building. L.G. will submit application Letter of Intent (LOI) by February 25 using E.W. grant proposal and K.S. 2017 ALEF data. Next steps include full proposal stage with program and organizational budgets. Rolling applications, no deadlines. E.W. requested grant education opportunities for Board members through Grants Ink. L.G. invited Board to free virtual Grants Ink training. <i>(L.G. leaves meeting after Chapter Updates.)</i></p> <p>E.W. requested help to consolidate subscriber lists to send out quarterly newsletters.</p>

	<p>D.D. volunteered to assist with managing contacts. Wix has a built-in mailer at cost. MailChimp is free if under a certain subscriber level but requires more design work and will pop into spam folders since subscription lists were through Wix. E.W. and K.S. to see how far Wix mailers can go.</p> <p>Virtual Retreat Weekend discussion regarding break-out work sessions and team building activities. E.W. to create draft agenda for next meeting.</p> <p>E.W. announced Health Crisis/Emergency Survival, Transition to Adulthood, and Community Needs Assessment as Projects. Membership Committee discussion tabled.</p> <p>K.S. announced Stop EVV website active. NMD United logo on Stop EVV web page. First social media 3-day event with memes, tweets, and more than 4,000 hits on website declared successful. NCIL is creating national EVV Task Force. ADAPT creating Stop EVV project. Thank you to T.K.S. for assistance.</p>
Adjournment	<p>K.S. moved to adjourn meeting. M.S. seconded. Approved.</p> <p>Meeting adjourned at 9:12 pm.</p>

Respectfully submitted by,

Kendra Scalia, *Secretary*
NMD United Inc.

Adopted by the Board:

4/20/2018
(Date)